

ASHWICK PARISH COUNCIL

MINUTES OF **ANNUAL PARISH COUNCIL MEETING** HELD IN OAKHILL VILLAGE HALL
ON 9TH MAY 2018 AT 07:00 PM

Present D Barlow (DB, Chair), R Battagel (RB), P Briscoe (PB), S Emery (SE), D Gilson (DG), E Lewis (EL), C Sully (CS) and B. Wells (BW).

In Attendance S Vaillant (Clerk), R Carter (District Cllr, in part), M Pullin (County Cllr, in part) and 7 members of the public.

117/18 Chair welcomed all present and explained the format of the meeting.

APOLOGIES FOR ABSENCE

118/18 Apologies were received from M Baverstock (MB), P Dennis (PD) and D Thorley (DT).

119/18 PCSO S. Thompson advised that she would not be able to attend the meeting. District Cllr R Carter presented apologies for Cllr J Carter who is attending another parish meeting.

DECLARATIONS OF INTEREST & DISPENSATIONS

120/18 No declarations of interests nor dispensations were made.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

121/18 DG proposed (SE seconded, unanimously agreed) that David Barlow be re-elected as Chairman to the parish council. DB accepted the office and the relevant form was signed.

122/18 CS proposed (PB seconded, unanimously agreed) that Lizzie Lewis be re-elected as vice-chairman. EL accepted the office.

AGREEMENT OF MINUTES OF APCM & APM HELD ON 10TH MAY 2017 AND MATTERS ARISING

123/18 The minutes of the Annual Parish Council Meeting and Annual Parish Meeting were agreed to be a true and accurate record of the meeting held.

124/18 *Cllr B Wells joined the meeting.*

125/18 (147/17) Footpath by the garage was cleared during the year, but is unfortunately blocked again.

126/18 (145/17) Highways – Chair explained the design process that has taken place over the year and invited comments from parishioners:

- A resident pointed out that the double yellow lines were not part of the design proposed a year ago, and were only added at a later date following a safety audit, which County Cllr M Pullin confirmed. M Pullin has asked if the double yellow lines could be replaced by single yellow, but this request was rejected.
- Chair also stated that the school had not been consulted and did not seem to be aware of the plans. It was agreed that it would be a good idea to delay the scheme and liaise with the school to help resolve some of the parking problems at drop off and pick up time.
- It was suggested that the PCSO could be involved to police the area during busy times.

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M Pullin agreed to bring this up at County meeting the next day. He will liaise with Chair and Clerk to organise another site meeting, perhaps also involving the school, in order to review the plans. A resident asked if the Church could also be involved as users do park in the area.

127/18 M Pullin also advised that he would find out the next day if the bid for traffic control (via an Small Improvement Scheme) for Beacon Cross road is successful.

128/18 Unitary authority – Somerset CC have put a plan forward to revisit the idea, but nothing has been decided yet.

The Meeting was interrupted by the Annual Parish Meeting.

PLANNING

129/18 Updates on previous applications:-
2017/2868/OTS; Outline Application (all matters reserved) for the erection of a two storey dwelling house and associated vehicle parking; The Conifers, Little London, Oakhill – No decision.
2018/0329/PTO; Works to a PTO tree, M1153 Ash Tree removal of low limb growing over the garage; The Old Coach House, Bath Road, Oakhill – No decision.
2018/0279/VRC; Application to vary condition 3 occupation restriction of Planning approval 2017/2866/FUL to a standard agricultural restriction; Badgers Cross Farm, Zion Hill to Underhill – Approved w/c.

130/18 Planning Application 2018/0630/FUL; Use of land for the siting of 6 glamping pods; The Mendip Inn, Old Frome Road to Underhill, Gurney Slade – DG proposed to recommend approval (EL seconded, unanimously agreed).

131/18 Planning Application 2018/0703/FUL & 2018/0704/LBC; Proposed conversion of 1 no. Residential unit into 2 no. Residential units; Old Brewery Place, High Street, Oakhill – EL proposed to recommend approval with the recommendation that additional parking is provided (DG seconded, unanimously agreed).

FINANCE

132/18 Completion of Annual Return – The Certificate of Exemption was agreed and signed.

133/18 The Annual Governance Statement 2017/18 was read, completed and signed.

134/18 The Accounting Statements 2017/18 were read, confirmed and signed.

135/18 Financial statement – The Clerk was not able to prepare a financial statement as Bank statements were not received from TSB.

136/18 The following invoices were agreed and cheques signed:-

		£
829	S Vaillant; Clerk's Net Salary & Expenses	308.21
830	HMRC; Clerk's Tax	64.00
831	B. Wells (Purchase of extension lead)	6.59
832	D. Barlow (Postman leaving present; following donations)	50.00
833	Came & Company (Insurance Renewal)	592.76
834	R Blunden (Internal Audit)	50.00

137/18 It was unanimously agreed to pay £50 to the internal auditor.

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138/18 Parish Insurance Renewal – It was agreed to renew the insurance policy with Came & Co as per the 3-year contract signed. It was noted that 2018 was the last year of the 3-year contract.

MATTERS OF REPORT

139/18 PCSO – Report was read with apologies.

140/18 Pondsmead has been bought and some landscape gardening done. PB asked that we pass on our thanks for sorting the wall, and perhaps cut the brambles growing over the wall into the pavement side.

141/18 EL asked what the situation was with the website, which is not being updated at the moment. It was confirmed that the clerk was looking after the Parish Council pages and trying to update other pages until a webmaster can take over.

142/18 The Pound Garden – It was agreed to publish an article in the magazine to ask if someone wants to look after it.

143/18 It was noted that Pondsmead has been bought and that some landscape gardening had been done. It was agreed to pass on the Parish Council's thanks for making good of the wall and to ask if the brambles growing over the wall onto the pavement could be cut.

144/18 Sun Cottage – it was noted that the flooding problems seem to have been sorted and the cottage has now been repainted.

145/18 BW reported that there had been a lot of mud on the roads recently.

146/18 Chair thanked Lizzie and Sarah for doing the refreshments tonight.

DATE & TIME OF NEXT MEETING

147/18 The next Parish council meeting will be held on Wednesday 13th June 2018, at 7.30pm.

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CHAIRMAN'S REPORT

150/18 The Chairman of the Council gave a report of the Council's activities in the past year. Chair stressed that parishioners are always welcome to attend all meetings.

- Brief update on planning procedures and how the Council arrives at decisions;
- Land at Chapelfield;
- Budget and precept left at £9,000 again this year;
- Proposals for a pedestrian crossing on A367 and consultation with the school to encourage parking at the Village Hall;
- Condition of the roads;
- A log has been opened to record HGVs stuck on Fosse Road.

DISTRICT COUNCIL REPORTS

151/18 District Cllr R Carter gave a report on the District Council activities for the past year.

- Trying to improve and create robust relationship between Parish Councils and MDC.
- Herself and John are enjoying being our councillors and looking forward to representing us for another year.

OPEN MEETING

152/18 Nothing to report.

153/18 The meeting was closed.